



STATEMENT REGARDING CHILD PROTECTION AND SAFEGUARDING IN DOWMAT ACADEMIES

2024-2025

MAT Board Approval:	April 2019
Last Review:	July 2024
Next Review:	Summer 2025
Member of Staff Responsible:	Mrs Claire Davies

Our Vision

'To Love, To Learn, To Serve' sums up the DoWMAT's vision for those who come together to create the MAT, enabling all to flourish both as individuals and in community with each other; living life in all its fullness (John 10:10).

Our Values

To Love

The New Testament sums up the entire law as a call to “love your neighbour as yourself” (Galatians 5:14). The Bible teaches that we are only able to love because God first loved us (1 John 4:10). This love is expected to characterise the way in which the DoWMAT operates, makes decisions, builds relationships, and carries out its day-to-day business: each person putting the needs of others before their own, with a commitment to the flourishing of all. The exposition of love in 1 Corinthians 13 reminds us that love is patient, kind, forgiving, generous, humble, trusting, respectful, hopeful, resilient and enduring. Those who learn and work in the DoWMAT, and all who come into contact with it, can expect to experience that love in the way that they are treated.



To Learn



The DoWMAT is a Christian learning community that is committed to enabling all to live a life of freedom and transformation as a result of the hope and wisdom that learning brings. Learning is at the heart of the Church of England’s vision for and commitment to education. Growing in wisdom is celebrated in the Bible and all are exhorted to listen, to seek guidance, to acquire knowledge and to learn discretion (Proverbs 1: 1-6), largely through human relationships and interactions. Jesus’ teaching, as summed up in the Beatitudes (Matthew 5:3-10), describes human beings who are learning to live a life that is characterised by humility, compassion, mercy, righteousness and peace. The learning that takes place within the DoWMAT is expected to be recognisably rooted in these godly characteristics and focused upon enabling the holistic development of people who are made in the image of God.

To Serve

Service and servant leadership, was a striking feature of the way in which Jesus lived his life. The example he gave to his disciples in washing their feet (John 13:1-17) provides us with a role model for the way in which we should seek to live in community with others. Putting the needs of others before our own, supporting people in their growth and development as holistic human beings, enabling people’s gifts and talents to come to the fore as a result of our service to them are all defining characteristics of the way in which the DoWMAT operates. In serving others and meeting their needs through generosity of spirit, we manifest God’s grace and love for others (1 Peter 4:8-11).



These core values underpin all aspects of our Trust as we strive to make a positive difference to the lives of all DoWMAT pupils whilst they are at school and in later life. Through these values, we can be sure our community is one of hope; a place of transformation and trust, where all are treated with respect and dignity.

OUTSTANDING PROFESSIONALS | COLLABORATIVE PARTNERSHIPS | STRONG SYSTEMS | CONFIDENT LEARNERS

1. POLICY STATEMENT

- 1.1. The Diocese of Worcester Multi Academy Trust (DoWMAT) fully recognises its moral and statutory responsibilities for safeguarding and promoting the welfare of children and thus is fully committed to safeguarding and promoting the welfare of all the pupils and staff within the academy trust and expects all staff and volunteers to share this commitment.
- 1.2. The Diocese of Worcester Multi Academy Trust expects that everyone working within the Trust academies will contribute to the creation of an environment in which all children and adults have an equal right to protection regardless of gender, religion, ethnicity, sexual identity or culture.
- 1.3. The Diocese of Worcester Multi Academy Trust requires members of the academy trust to maintain an open mind and an attitude of ‘it could happen here’ where safeguarding is concerned. When concerned about the welfare of a child, staff members should always act in the interests of the child.
- 1.4. The Diocese of Worcester Multi Academy Trust expects that all adults within the academy community are aware that they have an equal responsibility to act on any suspicion or disclosure that may suggest a child is at risk of harm at home, in the community or in the academy. Anybody can make a referral although reporting procedures should be established in the academy to ensure information is shared with the key safeguarding and child protection staff at the academy as soon as possible after any concern arises.
- 1.5. The Diocese of Worcester Multi Academy Trust expects that each academy will follow the guidance provided by their Local Safeguarding Children Board and Local Authority children’s services departments.
- 1.6. The Diocese of Worcester Multi Academy Trust will nominate a senior officer as the Designated Safeguarding Lead Officer and nominate a Director as having particular responsibility for safeguarding matters.

2. DEFINITIONS

- 2.1. Safeguarding and promoting the welfare of children refers to the process of protecting children from maltreatment, preventing the impairment of health or development, ensuring that children grow up in circumstances consistent with the provision of safe and effective care and taking action to enable all children to have the best outcomes.
- 2.2. Child protection refers to the processes undertaken to protect children who have been identified as suffering, or being at risk of suffering significant harm.
- 2.3. Staff refers to all those working for or on behalf of the academy, full time or part time, temporary or permanent, in either a paid or voluntary capacity.
- 2.4. Child includes everyone under the age of 18 (including staff or volunteers under that age).

- 2.5. Parent refers to birth parents and other adults who are in a parenting role, for example stepparents, foster carers and adoptive parents.

3. AIMS OF THE SAFEGUARDING STATEMENT

- 3.1. To establish the commitment of the Diocese of Worcester Multi Academy Trust to promoting good safeguarding and child protection practices throughout the Trust and Trust academies.

- 3.2. To set out the requirements that every academy within the Diocese of Worcester Multi Academy Trust must:

- ✓ Ensure the academy Child Protection and Safeguarding Policy is updated annually to include any updates in Keeping Children Safe in Education (KCSIE).
- ✓ Ensure a senior leader is nominated as Designated Safeguarding Lead (DSL) who has received appropriate training and support for this role.
- ✓ Ensure the DSL has undertaken annual DSL training, Get Safe Training, Operation Encompass and Prevent training.
- ✓ Ensure the job description for the DSL clearly delineates the role and responsibilities of this post.
- ✓ Ensure there are clear lines of communication between the DSL and the member of staff with responsibility for Attendance and vulnerable groups including special educational needs.
- ✓ Ensure it has at least one member of staff who will act in the absence of the DSL (Deputy DSL) who has received appropriate training and support for this role.
- ✓ Ensure appropriate supervision is in place to support the DSL and all Deputy DSL's.
- ✓ Ensure the Single Central Record is kept up to date and that two staff can access the SCR and have had SCR training. Staff files are to include photo identity and is compliant with MAT Guidance. See Appendix 1.
- ✓ Ensure a signed record of training attended by members of staff, Governors and volunteers is kept in line with KCSIE.
- ✓ Ensure all certificates of training received by the DSLs, staff and Governors are retained centrally.
- ✓ Ensure all staff (including new members of staff) sign to say they have read and understood the following MAT / academy policies: Whistleblowing, Child Protection and Safeguarding, Code of Conduct, Health and Safety and Online Safety.
- ✓ Ensure the Local Academy Board nominates a member to be responsible for safeguarding children and liaise with the DSL and / or Headteacher in matters relating to safeguarding.

- ✓ Ensure the Local Academy Board member responsible for safeguarding has annual safeguarding training alongside other members and additionally single central record training and Prevent training.
- ✓ Ensure volunteer recruitment follows the DoWMAT volunteer handbook and includes an application form, two references, interview and safeguarding training.
- ✓ Ensure safer recruitment processes are rigorous for staff and volunteers and social media searches are undertaken.
- ✓ Ensure there is a named attendance champion.
- ✓ Ensure every member of staff (including temporary and supply staff and volunteers) and the Local Academy Board knows the name of the DSL and any deputies and understands their role.
- ✓ Ensure that the DSL and/or a Deputy DSL is always available during school hours and has made adequate and appropriate cover arrangements for any out of hours/out of term time activities.
- ✓ Ensure there is a separate page on the academy website entitled Child Protection and Safeguarding which includes the latest Child Protection and Safeguarding Policy, reminds all that Safeguarding is everyone's responsibility and provides the name and contact details of the DSL, the LAB member responsible for Safeguarding and each Deputy DSL.
- ✓ Ensure all staff and volunteers have read (and signed to confirm) the school Safeguarding / Child Protection Policy including its Appendices, Part 1 and Annex A of Keeping Children Safe in Education, and the school's Code of Conduct.
- ✓ Ensure all staff and volunteers understand their responsibilities in being alert to the signs of abuse and neglect, including the specific issues of Female Genital Mutilation (FGM), Child Sexual Exploitation (CSE), Children Missing Education (CME) and Radicalisation and Extremism, and maintain an attitude of 'it could happen here'.
- ✓ Ensure that there are effective procedures in place to deal with any safeguarding issues which may arise and that these are embedded, shared and followed by everyone within the academy community.
- ✓ Ensure the academy has an appropriate system for recording all incidents of physical restraint and ensuring all parents are informed when physical intervention is used.
- ✓ Ensure all staff and volunteers understand their responsibility for referring any concerns to the DSL or Head Teacher in a timely manner and are aware that they may raise concerns directly with Children's Social Care Services if they believe their concerns have not been listened to or acted upon.
- ✓ Ensure the Designated Safeguarding Lead Officer at the Multi Academy Trust is informed of any safeguarding or child protection issues or concerns relating to a Headteacher, LA Member, member of staff, volunteer or visitor or where staff feel there is significant risk to a child.

- ✓ Ensure staff new to the schools are informed of the safeguarding children arrangements in place. They will be given a copy of the school Safeguarding / Child Protection Policy including its Appendices, Part 1 and Annex A of Keeping Children Safe in Education, the school's Code of Conduct and told who the DSL is, who acts in their absence and what this role includes.
- ✓ Ensure all volunteers, supply staff and regular visitors to the academy are told where the policy is kept, given the name of the DSL and deputy/ies and informed of the academy's procedures in reporting concerns.
- ✓ Establish a safe environment in which children and young people can learn and develop.
- ✓ Ensure that parents have an understanding of the responsibility placed on the school and staff for child protection by setting out its obligations in the school prospectus and publishing its policy on the school website.
- ✓ Ensure that the duty of care towards its pupils and staff is promoted by raising awareness of illegal, unsafe and unwise behaviour and assist staff to monitor their own standards and practice.
- ✓ Ensure that all staff and volunteers feel able to raise concerns about poor or unsafe practice and are aware of whistleblowing procedures, low level concern procedures and helplines.
- ✓ Be aware of and follow procedures set out by the DfE and the Local Safeguarding Children Board and Local Authority children's services departments where an allegation of abuse is made against a member of staff or volunteer, including making a referral to the Local Authority Designated Officer (LADO).
- ✓ Ensure that a referral is made to the Disclosure and Barring Service and/or National College for Teaching and Leadership if a person in regulated activity has been dismissed or removed due to safeguarding concerns, or would have been had they not resigned.
- ✓ Ensure that there are effective procedures in place to deal with any safeguarding issues which may arise and that these are embedded, shared and followed by everyone within the academy community.
- ✓ Ensure all staff and governors receive appropriate regular training on dealing with safeguarding and child protection issues and are aware of the wide range of indicators and types of abuse and what action to take if they have a concern. A record of this training must be retained centrally.
- ✓ Ensure all LAB members have read (and signed to confirm) the school Safeguarding / Child Protection Policy including its Appendices, Part 2 of Keeping Children Safe in Education and the school's Code of Conduct.
- ✓ Set out written standards on the expected conduct of staff and ensure all staff work safely and responsibly, monitoring their own standards and practices on a regular basis, avoiding any conduct which may lead someone to question their motivation or intentions.
- ✓ Raise awareness of safeguarding and child protection issues with the children or young people and equip them with the skills needed to keep themselves safe.

- ✓ Support children who have been abused or are vulnerable to abuse, this includes robustly tackling incidents of bullying.
- ✓ Ensure all children are taught how to protect themselves online and how to report online incidents through CEOP.
- ✓ Operate a lettings policy which ensures the suitability of adults working with children on school sites at any time.
- ✓ Ensure that community users organising activities for children are aware of, and understand the need for compliance with the school's child protection guidelines and procedures.
- ✓ Ensure letters of assurance are in place for all contractors and agency staff.
- ✓ Ensure a yearly safeguarding self-assessment is undertaken and safeguarding audit.
- ✓ Ensure filtering and monitoring checks are undertaken weekly and recorded with follow up actions.
- ✓ Ensure the DoWMAT safeguarding planner is followed.
- ✓ Ensure the academy have all policies related to safeguarding including: child on child abuse, social media, online safety, behaviour and anti-bullying.

4. ADDITIONAL MATERIALS AND FURTHER INFORMATION

- Children Acts 1989 and 2004
- The Education Act 2002 and 2011
- The teachers' standards
- Working together to safeguard children
- Keeping children safe in education
- Guidance for safer working practice for those working with children and young people in education settings

Appendix 1 MAT Guidance for the Keeping of Staff Personnel Files

Personnel Files, in order, should contain:

1. Application form
2. Photograph of staff member on inside of file
3. Personnel checklist*
4. Contract – To include offer/acceptance letters and contract
5. Job Description/s/person spec – Most recent on top
6. Payroll Information
7. ID Check and Qualifications – signed and dated
8. References

9. Induction
10. Interview
11. Advert
12. Correspondence
13. Online check
14. 128 check – governors and leaders
15. Prohibition order check (teachers)
16. Childcare disqualification declaration (anyone working with under 8's)
17. Barred list check
18. Date DBS original disclosure certificate checked and following checks 3 yearly
19. Right to work in the UK
20. Further checks if lived/worked outside the UK
21. Medical screening form and date clearance received

**This information should match the academy single central record.*

Document History

Date	Author	Summary Changes	Approved by
17.07.2024	Claire Davies/Maggie Spence	Annual Review	Trust Board
14.07.2023	Claire Davies	Annual Review	Trust Board
13.05.2022	Claire Davies	Annual Review	Trust Board
24.05.2021	Claire Davies	Annual Review	Trust Board